Tunstead Primary School
Market Street
Tunstead
Norfolk
NR12 8AH
01603 737395

Thursday 8th May

Dear Parents,

Summer Term 2025 Parent/Teacher Consultation Meetings

I am pleased to invite you to attend our Consultation Meetings which are held at school during the evenings of 4th and 5th June. The teachers will be available in their classrooms. We would encourage you to spend time looking through your child's work, which will be on display near their classroom, before or after the discussion with the teacher.

The consultation meeting is an ideal opportunity for teachers to discuss how your child is progressing within school and for parents to ask any questions and to share ideas for further support. It is essential parents make every effort to attend this event and we are delighted to be able to offer this opportunity to discuss your child's progress with you. If you are unable to attend please see your child's class teacher to make an alternative appointment if at all possible.

Please complete the form below indicating the preferred time slot for your meeting. We will endeavour to co-ordinate with siblings as far as possible. Whilst every effort is made to accommodate your preference, demand for certain slots can be high and it will be allocated on a first come first served basis.

Consultations will last for ten minutes but, if you have something which needs discussing in more detail, please make an alternative arrangement with the class teacher.

Please return the slip by Friday 16th June. Thank you.

Yours sincerely

Rebecca Quinn

Headteacher

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Parent/Teacher Consultation Meetings: Summer Term 2025, Wednesday 4th and Thursday 5th June

Please tick a time slot below. We have included an 'anytime' slot for those parents who have more flexibility with time.

Wednesday 4th June		**Thursday 5th June**	
3:30-4:30	☐	3:30 - 4:30	☐
4:30-5:30	☐	4:30 - 5:30	☐
5:30-6:30	☐	5:30 - 6:30	☐
Anytime	☐	Anytime	☐

Child's Name …….. Class …… Sibling in school yes / no

Parent(s) who will be attending…….. Date……